

VILLAGE OF SWANTON

Council Meeting Minutes

December 12, 2022

7:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Samantha Disbrow	Derek Kania
	Mike Disbrow	Patrick Messenger
	J. David Pilliod	Dianne Westhoven

Councilman Messenger moved to approve agenda as presented. Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

Councilman Kania moved to approve minutes from November 28, 2022. Seconded by Councilman Pilliod. No Discussion. Roll call. Motion Passed 5-0-1 with Councilwoman Westhoven abstaining.

Finance Report

1. Financial Document review
 - a) November 2022 financial documents
 - b) Information present in Dropbox, for review
 - c) Negative balance in account 5702 is a loan payment and check payment crossing

2. Oddities and Enormities
 - a) Underground Utilities – \$77,547.15
 - b) Last Payment for Projects 8&9
 - c) Ohio Water Development Authority - \$176,000.00
 - d) Loan Reimbursements for Payments towards Membrane Project

3. Sick Time Payout
 - a) Employees can elect to receive a payout of their sick time not used in 2022. If they do so, they receive a 50% payment for each hour of sick time accumulated.
 - b) Payment to be made as a payroll check during the week of 12/19/22

4. Temporary Budget ready for approval

5. Continuous Improvement Plan now includes vehicle replacement schedule from available departments.

Old Business

1. Resolution 2022-XX a Resolution Authorizing Entering into Agreement with MagneGrip for the Exhaust Ventilation System at the Swanton Fire & Rescue Department, and Declaring an Emergency.
Councilman Kania moved to Suspend the Rules for Resolution 2022-XX. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.
Councilman Kania moved to Approve Resolution 2022-XX. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.
2. Resolution 2022-XX a Resolution Certifying for the County Auditor an Assessment and Lien Upon 234 North Main Street in the Village of Swanton, Fulton County, Ohio, and Declaring an Emergency.
Councilman Kania moved to Suspend the Rules for Resolution 2022-XX. Seconded by Councilman Messenger. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.
Councilman Kania moved to Approve Resolution 2022-XX. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.
3. Ordinance 2022-XX an Ordinance Adopting the 2023-2027 Five Year Capital Improvement Plan and Declaring an Emergency
Councilman Kania moved to Suspend the Rules for Ordinance 2022-XX. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.
Councilman Kania moved to Approve Ordinance 2022-XX. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.
4. Ordinance 2022-XX an Ordinance Providing for Temporary Appropriations to Provide for the Current Expenses and Other Expenditures during the Fiscal Year Ending December 31, 2023; and Declaring and Emergency.
Councilman Messenger moved to Suspend the Rules for Ordinance 2022-XX. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.
Councilman Messenger moved to Approve Ordinance 2022-XX. Seconded by Councilman Kania. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

New Business

1. Approve November Financials as Presented
Councilman Kania moved to Approve the November Financial Statements. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.
2. Ordinance 2022-XX an Ordinance Authorizing the Village Administrator to Renew the Agreement for Countywide Emergency Management Agency and Declaring an Emergency
Councilman Kania moved to Suspend the Rules for Ordinance 2022-XX. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

Councilman Kania moved to Approve Ordinance 2022-XX. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

Mayor's Report and Recommendations to Council

1. Regular Meetings with
 - a) Administrator Shulters
 - b) Fiscal Officer Vasko
 - c) Chief Dziengelewski
2. Responded to numerous residents and business inquiries. Re: Main Street and water meters.
3. Reviewed potential litigation matter
4. Met with Solicitor Murphree and Administrator regarding council meeting times and potential recommendations to council for adjustments to the Rules of Council
5. Discussed tax matter with Fiscal Officer and Administrator
6. Reviewed applicants for Billing Clerk position.
7. Met with another candidate for the Economic Development Commission. Likely to have the first organizational meeting of the Commission in January
8. Attended various Christmas in Swanton Events

Administrator's Report

General Updates

1. Christmas in Swanton & Snowflake Shuffle were a success. Ms. Shulters plans to meet with Christmas in Swanton Committee after the 1st of the year to start planning and organizing for an even better event in 2023.
2. Attended Toledo Chamber/ Port Authority Meet & Greet for Tim O'Donnell the new Toledo Express Airport Director. We plan to meet after the 1st of the year to discuss how we can collaborate and gain more Village of Swanton exposure at the airport.
3. Planning Commission met on December 6, 2022 and reviewed code updates, approved zoning concern regarding an addition for 516 S. Main Street
4. Four interviews for the Administrative Assistant I position have taken place.
5. Village Departments participated in the bell ringing at Kroger for the Salvation Army
6. Met with Harper from Poggemeyer for an End-Of-Year review and to discuss the upcoming projects for Hallett & Munson Rd.
7. Will be attending a Fulton County Regional Planning Subdivision Regulations workshop on December 14th
8. Will be attending Swanton Middle School's "Table Manners" event with Chief Berg on December 14th

Water Treatment Plant Report

The membrane project continues to wait on materials and is now expected to start work in March. Turner Electric has finally got the VFD's that were ordered in January for the low service pumps, these are scheduled to be installed December 12th. Ryan attended a TMACOG Public Water Supply meeting on December 1st. They were able to pump water to the reservoir recently for a couple days. They were hoping to be able to pump longer but creek flow stopped sooner than expected. The reservoir is currently at a depth of 10.5 feet. The accounted for water for November was at 75%, which puts us at 83% for the year so far.

Water Resource Recovery Facility Report

Bennett S. and Ian G. attended a Wastewater I Exam review workshop.

Mike S. attended a Wastewater III Exam review workshop. Met with Kelly at Tower Dental to discuss new mercury limits and provide EPA literature pertaining to dental offices and good mercury practices. Visited site of fire at Scottdel. Met with maintenance. Installed booms and basin covers on storm sewer catch basins to keep debris and chemicals from entering the storm sewer system during cleanup.


Public Services Report

We have been working in the park on the new playground. The equipment install is nearly done. The swings need installed and the mulch spread out. We need to backfill the sidewalk with dirt and it will be completed. We worked on Christmas lights for about three weeks. They are all up but we are still working on getting them to all light correctly. The sequencers that make the decorations move are failing and too expensive to replace. We installed a new fence around the heating units at the Municipal building. We will be putting a new awning on the rear of the Fire Dept. next.

We are getting the Dura-Patcher out and are going to be patching holes and trenches in the roads that cold patch hasn't been sticking in. We are also building up next to manholes that the snow plows hit.

At 7:46 pm, Councilman Kania moved to Adjourn. Seconded by Councilwoman Disbrow. No discussion. Roll Call. ALL YES. Motion Passed 6-0.


Neil Toeppe, Mayor

Attest: 
M. Jason Vasko, Fiscal Officer

Committee of the Whole

2023 Meeting Times

Discussed starting at 6:00pm instead of 7:00pm for all Council Meetings

Discussed abolishing committees and including them as parts of the meeting

Would require a Change to the Rules of Council, wanted to see tracked changes

Councilman Pilliod motioned to pursue the above changes. Seconded by Councilman Messenger.

No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

2022-2023 Handbook Revisions

Discussed hire date restriction for using / losing carried over vacation.

2023 CIP and Temporary Appropriations

Adjourned at 7:02 pm