

# VILLAGE OF SWANTON

Council Meeting Minutes

March 27, 2023

6:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Samantha Disbrow	Derek Kania-Absent
	Mike Disbrow	Patrick Messenger
	J. David Pilliod	Dianne Westhoven

*Councilman Messenger moved to Approve the agenda as presented. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 5-0.*

*Councilwoman Westhoven moved to Approve the Minutes from March 13, 2023. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES. Motion Passed 5-0.*

## **Division Reports-**

**Finance:** Continuing to work with the UAN Representative to work things through and to fix discrepancies that we find along the way such as the health insurance and HSA withholdings. Congressionally Directed Spending from Senator Brown – Conclusion for Now. The Congressional Directed Spending submission date has passed, and they are no longer accepting applications for this year. However, this will continue to be a yearly thing, so I'm intent to continue to look into this in future years for the chance of getting whatever projects we're working on at the time funded. The applications submitted were for the following. Sewer Separation Projects 3, 11, and 12. Submitted for 1.4 million dollars in funding. WRRF Upgrade Project. Submitted for 1.5 million dollars in funding. The funding should not be expected to become available or even for us to hear much from them for between half and a full year. So this is something that will more-so become relevant in or around 2024 if we do receive funding. If we don't receive any, no harm done and it was worth the shot. We don't lose anything for trying for it.

## **Public Safety Update**

Swanton Fire & Rescue Handbook Proposal further discussions will take place.

## **Public Service**

Sinkhole on Sanderson has warranted the need for Jones & Henry and Underground Utilities to work on a fix. Wes from Underground Utilities will be getting together with Public Service next week.

Lights in Rotary & Pilliod Park, not a bulb issue, we will be having an electrician come look into why some are working and some are not.

Security Camera's for Public Service Building

## **Water & Sewer**

**WRRF:** Randy Simon of AquaBlock contacted Administrator Shulters regarding the removal of sanitary sewer charges from the warehouse where their product is made because there are no drains and no water to drain from the building for sanitary purposes. Mike Stiles., Neil Tedrow and Administrator Shulters took a tour of AquaBlock's warehouse on

3/23/2023 and agreed that the charge is not needed. Beginning May 1, 2023 AquaBlock will no longer be charged for sanitary sewer

**WATER:** Letters regarding Rate Increase notice was sent with April's bills, increase will become effective on May 1, 2023.

### **General Interest**

Refuse Service Kent Murphree, Neil Tedrow, Amy Miller and Administrator Shulters met with Republic & Klumm Brothers. Discussion will continue once Administrator Shulters contacts Spenser Township

Leaf & Lighting Claire Smith and Administrator Shulters are working on making sure all parcels are accounted for since we are unsure if last year's assessment was done correctly.

The Employers Association membership renewal of \$550 is due, question is, do we need to renew? Administrator Shulters to look into the benefits of staying a member.

Waterline Easement 3810 Waterville Swanton Road would like the easement removed for building, discussion will continue until next meeting.

**Mayor Report:** Answered residents' inquiries. Especially related to R.I.T.A. Continue to meet often with the Fire and Police Chiefs. Nearly daily discussions with the administrator. Discussion with Solicitor, Administrator. Discussion with Fiscal Officer regarding Federal and State Grant opportunities that have not been explored or exploited in the past. Mr. Benfield has applied for 2 grants. Wastewater and Sewer Separation. Attended the Fulton County Community Improvement Committee Annual Meeting on Feb. 17. Attended a meeting at the Swanton Middle School regarding linking Businesses with the Career Class. Met with Kim Priestep, the Ohio Attorney General's area representative.

- o Opportunity for Law Enforcement Armor Grants
- o Opportunity for grants for schools to be connected to local law enforcement
- o There will be more information forthcoming on the Opioid Settlement
- o There will be grants for School Resource Officers shared with schools and the AG Office.

There were Ribbon Cuttings for PizzAroma and Ash+Grace. Council will have to give consideration to the creation of the Railroad Park. Details will be available at the next council meeting with presentation from the Historical Society

**Administrator Report:** Adopt-a-bench. All benches have been sold.

Attended the Fulton County Community Improvement Corporation Annual Meeting on Friday the 17th

Attended the Ribbon Cutting for PizzAroma and Ash & Grace

Held the Tree Commission Meeting but did not have quorum so we discussed recent removal of trees and the plans for Arbor Day. We will be working with the schools for this event. Also we have 3 potential volunteers!

Attended Real Money, Real World at Swanton High School that was put on by Ohio State Extension Office for the Juniors & Seniors

Attended meeting at Swanton Middle School regarding a future project within the career class

Letters will be going out to food truck vendors next week regarding the Fireworks date

Amy Miller followed up with American Interiors table top replacement should be shipped on April 6, 2023.

### **New Business**

1. Approval of Appropriation Adjustments as presented by Fiscal Officer

2901-120-390-0000 | Other Contractual Services {Fire Dept}

Change: +7,000 | Reason: The Fire Dept requested the Fire Chief's Association to come in and do an analysis of their administrative functions in order to hopefully improve efficiencies. This would cover their 30% of the cost to do so.

Currently has \$0 in its budget.

2902-160-390-0000 | Other Contractual Services {EMS}

Change: +16,000 | Reason: Same as the Fire Dept above, this would cover the EMS' 70% of the cost.

Currently has \$0 in its budget.

4901-800-540-1810 | Machinery, Equipment, & Furniture {Public Service} Change: -\$25,000 | Reason: the 4901 Capital Projects Appropriations is currently at a negative balance of -\$24,137.10. This change will correct it for the time being so that the permanent budget can be adopted. It can then be corrected permanently afterwards through supplemental changes.

As of current date, there have been no expenditures this year for this Appropriation, and it has a budget of \$120,000.

5702-800-500-0074 | Capital Outlay (Project 3, 11, 12) {WRRF}

Change: -\$155,000 | Reason: the 5702 WRRF Capital Fund Appropriations is currently at a negative balance of -\$153,680.58. This change will correct it for the time being so that the permanent budget can be adopted. It can then be corrected permanently afterwards as necessary through supplemental changes. This one is likely to change anyway dependent on how the loans come through for the projects.

Currently, it has a budget of \$2,750,000.

*Councilman Pilliod moved to Approve. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES.*

*Motion Passed 5-0.*

2. Approval of Part-Time Overtime Changes for the Swanton Fire & Rescue Department

*Councilman Messenger moved to Approve. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES.*

*Motion Passed 5-0.*

3. Ordinance 2023-05 Approving the Permanent Appropriations to Provide for the Current Expenses and Other Expenditures during the Fiscal Year ending December 31, 2023; and Declaring an Emergency

*Motion to Suspend the Rules move by Councilwoman Westhoven. Seconded by Councilman Messenger. No Discussion. Roll Call. ALL YES. Motion Passed 5-0.*

*Councilwoman Westhoven moved to Approve. Seconded by Councilman Messenger. No Discussion. Roll Call. ALL YES. Motion Passed 5-0.*

4. Resolution 2023-12 Authorizing the Village Administrator to Accept a Proposal and Enter into an Agreement for an Organizational Assessment Presented by the Ohio Fire Chiefs' Association on behalf of the Swanton Fire & Rescue Department.

*Councilman Pilliod moved to Approve. Seconded by Councilwoman Disbrow. No Discussion. Roll Call. ALL YES.*

*Motion Passed 5-0.*

*Public Comment*

Lt. Kepling spoke more regarding the Swanton Fire & Rescue Handbook Proposal.

*At 7:02pm Councilwoman Westhoven moved to Adjourn. Seconded by Councilman Pilliod. No Discussion. Roll Call. ALL YES. Motion Passed 5-0.*



Neil Toeppe, Mayor

Attest: 

Shannon Shulters, Village Administrator