

VILLAGE OF SWANTON

Council Meeting Minutes

April 24, 2023

6:00 p.m.

Prayer

Pledge of Allegiance

Roll Call:	Samantha Disbrow	Derek Kania
	Mike Disbrow	Patrick Messenger
	J. David Pilliod	Dianne Westhoven

Councilman Kania moved to approve the agenda. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

Councilman Kania moved to approve the minutes from the April 10, 2023. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 6-0.

Finance Report

I've been working on my own while the UAN Representative is away for a month, and it's slower going as I often have to stop and research things. However, it's been better learning wise as I'm becoming far more proficient with UAN in my own method of learning, and understanding its minutia. January's reconciliation is in progress, but finishing it is largely going to be on hold until the UAN representative is back to ensure it is done right. Doing it wrong now would be far worse down the line than doing it correctly later. That said, the majority of the payments and receipts have been checked off for January. OP&F, OPERS, and Ohio Department of Job and Family Services Reporting has been caught up to current day. Additionally, the Federal Report 941 quarterly has been mailed off as required. Working on the Leaf & Lighting research in conjunction with the Village Administrator. Met with Stapleton's representatives with the Village Administrator to do introductions and to get some information on the current plan. Continuing to fix some of the oddities from last year, and working on managing some more of the HSA issues that were identified. As well as tackling a new issue along the same topic that only recently came up. On that topic, there

is a mapping issue inside of UAN that I've traced back to August of 2022. I'm working with UAN over the phone to get that cleared up. Unfortunately, it is damaging some of the budgetary expectations in the Medicare Lines. The withholding is still being paid, and there is no issue on the actual payroll side of things, just in the recording of UAN. This is in progress to be fixed. Working on clearing out the various other reporting requirements that have come up as of quarter-rollover such as the SLFRF (Covid Relief Funds) for 2022. Working on many small individual tasks that pop up randomly. Continuing to meet with Lt. Kepling on supplying information and assisting with projections for his proposal. Currently no analysis to report as the proposal continues to shift over time. Once it has reached a more concrete position I will begin another analysis. Continuing to read and discuss with the Mayor about potential funding opportunities that continue to pop up. None to report at this time that are ready for submission.

Councilman Pilliod moved to approve the supplement of \$20,000 to the Fire Capital fund for the purchase of upfitting for their vehicle. Seconded by Councilman Kania. Roll Call. ALL YES. Motion Passed 6-0.

Proposal from Farmers & Merchants State Bank Treasury Management was discussed and tabled until we talk with 5/3 Bank as well.

Public Safety Update

Swanton Police Department: Letter from Chief Berg

To the Village of Swanton,

When I began serving the Village of Swanton in 2007, I never imagined I would have the opportunity to become the Chief of Police at such an early stage in my career. First, I would like to thank my predecessor William Talbott for his guidance and willingness to take a chance on promoting me to sergeant. Since his departure in 2014 I strived to continue leading the department with integrity and professionalism.

While there have been some challenges during my almost 9 years in this position, it has also been an experience that I will cherish and carry on with me for the rest of my law enforcement career. The Village of Swanton's administration, employees, and elected officials have always been respectful and treated me with fairness throughout my time here. So when I decided to resign and accept a position as a patrolman with the Archbold Police Department it was for personal reasons. My decision to leave was very difficult but in the end it was what was best for me and my

family. I wish nothing but great things for the Village of Swanton and hope the Police Department continues to move forward in a positive manner.

Yours truly,
Adam Berg

Councilman Kania moved to accept the resignation of Police Chief Adam Berg. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion Passed 6-0.

Councilman Kania moved to accept the appointment of Lt. Blosser as Interim Police Chief. Seconded by Councilman Messenger. Roll Call. ALL YES. Motion Passed 6-0.

Swanton Fire & Rescue:

The Old Vehicle Exhaust System has been removed completely along with the old water line in the ceiling that was no longer being used. New Vehicle Exhaust System has been installed and working as it should. The electrical is still behind due to waiting on the main panel to come in. The new all station generator had been ordered. The new office doors are stained and being hung. The server has been up and running for 3 weeks and we have had no issues. New hires have completed background checks and physicals. The new Turnout gear is still a few weeks out. All personal received new flashlights for the helmet and coats. New Chiefs car still about a month out from delivery.

Councilman Kania moved to accept the correction to the wage of Kayleigh Betzer from \$19.07 to \$19.25. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion Passed 6-0.

Water & Sewer

Water: The accounted for water for February was at 68% due to what we think was a number of leak alarms that were issues within resident's homes, pipes bursting etc.

Administrator Report

Spring newsletter was sent out. Included was the explanation of the Membrane Project at the Water Plant and an explanation of Energy Harbor from Alternative Energy Source the 3rd party broker that shops the best rates from the aggregation program.

Met with Swanton School Districts Athletic Director, a member of the Recreation Association, and our Public Service Department regarding the lower restrooms at Memorial Park.

Met with Trisha Schneider from Farmers & Merchants State Bank's Treasury Department regarding moving the main checking account to F&M along with the credit card.

Met with Stapleton Insurance regarding the Property & Causality Insurance along with the Health Insurance and offering COBRA for Dental & Vision when a termination of employment occurs.

Attended the Swanton Economic Development Commission Meeting

Held the Tree Commission Meeting on 4/17/23, we did not have a quorum, which is why we did not live stream the meeting, we discussed the Arbor Day Tree Planting Event scheduled for 4/21/2023 and discussed the next steps in tree plantings within the Village.

Attended the Regional Growth Partnerships Annual Meeting

Met with Earl Mechanical & Ehram Excavating regarding the ditch in Memorial Park, working on a quote from them along Tri-County Block & Brick for the pipe to take to the Corn Festival Committee.

Attended the Fulton County Economic Development Meeting the evening of 4/20/2023

Held the Arbor Day Tree planting event at Swanton Middle School on 4/21/2023

Mayor Report

Nearly daily brief discussion with the administrator and Fiscal Officer on a multitude of matters

Meetings and casual conversations with the Police and Fire Chiefs.

Addressed several resident concerns from pools, metal detecting, fences, etc.

Attended RGP Annual Meeting and made several Developer contacts.

Made a presentation to the Boy Scout Troop on Tuesday, April 11th at 7:00 PM at the American Legion.

The Economic Development Commission met Wednesday, 4/12/2023 at noon in Council Chambers. Guest presenters were Jerry Miller, VP of Miller Diversified, Danny Dymarkowski, VP Foundation Steel, and Matt Gilroy, Executive Director of FCEDC

Presented the Honor Flight Proclamation on Monday, April 17, 2023 at the Swanton American Legion Post.

Attended a Tree Planting for the Tree Commission at the Swanton Middle School. Tree was donated by Team Nelson Tree Service

Meeting on Monday, 4/24/23 with Lynette Reichle, VP Reichle Klein Industrial Properties.

The Administrator and I met with a local company to talk about their potential local expansion.

New Business

Resolution 2023-15 Amending Resolution 2023-02 and Approving the Mayor's Appointments to the Swanton Tree Commission *Councilman Kania moved to approve the Mayor's selection of candidates: Alyssa Wahlberg and Jerry Beasley for appointment to the Tree Commission for 3 year terms. Seconded by Councilman Messenger. Roll Call. ALL YES. Motion Passed 6-0.*

Resolution 2023-16 A Resolution Indicating the Village of Swanton, Fulton County Ohio will Provide Utilities, Fire & Police Protection Services to Certain Property Titled to Steven L. McCaw & Dawn M. McCaw Which Holders Are Seeking Annexation of said Property *Councilman Pilliod moved to approve the Suspend the Rules in relation to an emergency annexation for the provision of emergency services and utilities to the property of Steven McCall and Dawn McCall. Seconded by Councilman Kania. Roll Call. ALL YES. Motion Passed 6-0. Councilman Pilliod moved to approve the annexation for the provision of emergency services and utilities to the property of Steven McCall and Dawn McCall. Seconded by Councilwoman Westhoven. Roll Call. No Discussion. ALL YES. Motion Passed 6-0.*

Ordinance 2023-07 Specifying the Approval of Council of the Pending Annexation filed by Steven L. & Dawn M. McCaw with the Fulton County Commissioners *Councilman Kania moved to specify approval to Suspend the Rules in relation to an emergency for the provision of the annexation of the property of Steven McCall and Dawn McCall. Seconded by Councilwoman Westhoven. Roll Call. No Discussion. ALL YES. Motion Passed 6-0.*

Councilman Kania moved to specify approval in relation to an emergency for the provision of the annexation of the property of Steven McCall and Dawn McCall. Seconded by Councilwoman Westhoven. Roll Call. No Discussion. ALL YES. Motion Passed 6-0.

First Reading of Ordinance 2023-XX Assessments for Leaf Collection *Councilman Kania moved to approve the proposed change of the Leaf Collection tax assessment from \$12 to \$15 per parcel per year. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion Passed 6-0.*

First Reading of Ordinance 2023-XX Assessments for Street Lighting *Councilman Kania moved to approve the proposed continuation of the Lighting tax assessment at \$32 per parcel per year. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion Passed 6-0.*

Councilman Kania moved to adjourn. Seconded by Councilman Pilliod. Roll Call. ALL YES. Motion Passed 6-0.


Neil Toeppe, Mayor

Attest: 
Holden Benfield, Fiscal Officer