

# THE VILLAGE OF SWANTON

219 Chestnut Street Swanton, Ohio 43558

P: 419.826.9515 | F: 419.825.1827

www.villageofswantonohio.us

## Sign Permit

Excavations for buildings or site improvements shall not be started, or buildings, structures, or parts thereof, shall not be erected, altered, or moved, until a proper zoning permit has been applied for and approved by the Village Administrator. **Applicants must provide a detailed rendering of the proposed sign(s) clearly showing dimensions of the area used to determine the total square footage of the sign and an elevation and site plan clearly showing proposed sign location on the building or lot and including overall length of façade for wall signs and property line setbacks for monument signs.** It is not the duty of the Village of Swanton to enforce deed restrictions; this is a matter between the property owner and developer. A zoning permit shall be charged whether construction for appropriate structures are new or for alterations on an existing structure. Any permit issued upon false statement of any fact which is material to the issuance hereof, shall be void. All permit fees are non-refundable.

## Property Information

**Project Address:** \_\_\_\_\_ **Type of Application:** (Please check *one* box; one application per category)

**Property Owner:** \_\_\_\_\_

Commercial Construction/Addition

Residential

**County:** Fulton / Lucas **Type of Lot:** Inside / Corner / Irregular / Other

Industrial Construction/Addition

Construction/Addition

**Parcel Number:** \_\_\_\_\_

## Project Information

Site location and detailed drawing required.

**Number of signs being installed:** \_\_\_\_\_ (If more than 1, a "Multiple Sign Form" must be submitted and attached to this application.)

**Type of Sign:**  Permanent Sign  Temporary  Pole  Wall/Window  Low Profile

**Sign Illumination:**  Internal  External  Neon  LED  Digital  Message Board

None

**Sign Dimensions:** Height: \_\_\_\_\_ Width: \_\_\_\_\_ Length: \_\_\_\_\_

(In Feet)

Height above grade: \_\_\_\_\_ **Total Square Footage:** \_\_\_\_\_

### Applicant Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

### Contractor Information (If Applicable)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

### Village of Swanton Zoning Use Only

The signature below authorizes that the work was  APPROVED  DENIED as part of this application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Notes: \_\_\_\_\_

Variance Needed: Yes / No

If construction has been started or completed prior to obtaining all necessary permits, the normal fee will be doubled. The late fee shall not relieve the owner from complying with all provisions of the zoning code.

Sign Fee: \$0.50 per square foot of sign **Total Fees:** \_\_\_\_\_

**Applicant Signature** – I certify that the information contained in this form and within any attachments are correct and truthful and I agree to comply with the zoning ordinances of the Village of Swanton. I understand that knowingly falsifying this information may be grounds for the denial or revoking of this application and any other review applications.

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_